VILLAGE OF PLEAK
REGULAR COUNCIL MEETING
AUGUST 20, 2014
MINUTES

The Board of Aldermen of the Village of Pleak, Texas met in Regular Session, open to the public, on August 20, 2014 at 7:00 p.m. in the Pleak Village Hall located at 6621 FM 2218 South, Richmond, Texas. All were present. Mayor Larry Bittner opened the meeting with the Pledge of Allegiance.

1. **Council to approve or correct the minutes as presented from the July 16, 2014 Regular Council Meeting.**

   Wade Goates made the motion to accept the minutes from the July 16, 2014 Regular Council Meeting as presented. Brenda Jaynes made the second and the motion carried by a unanimous vote.

2. **Presentation of the bank account balances and monthly bills paid.**

   Village of Pleak:

   City Secretary Salary $692.88 (July)
   Payroll Taxes $187.01
   AT&T $166.09
   Reliant Energy $375.42
   Center Point Energy $19.58
   Lora Lenzsch –$150.00 (Contacting 2 consulting firms to request a proposal for the creation of zoning, telephone calls & emails- July 1 hr.)
   City of Fulshear $30.00 (Mayor/council dinner-Larry & Joanne attended)
   Donald Dillard – $60.00 (Janitorial-Aug.)
   DJ's Mow Tex $195.00 (Mowed 7-2 & 7-17)
   U.S.Postal Service $5.60 (Plats mailed to David Leyendecker)
   Allout Offroad, Inc. $480.00 (Rescue3 repairs-1" Billet Wheel Spacer installed)
   Income: June Sales Tax $4263.08 Road maintenance tax -$609.01 Bal. $3654.07
   Centerpoint Franchise $2608.76 (Aug.)
   Hall Rental - $955.00 (July)
   R.G.Miller Engineers $744.63(Revised Final Plat fees for Briarwood Crossing Sec.3 & 4)

   PVFD:

   Salaries $1756.25 (July)
   Payroll Expenses $456.71
   AT&T $145.44
   Ft.Bend County $195.38 (June Fuel-Engine1 $75.65, Rescue3 $89.73 & Booster $30.00)
   Motorola Solutions Inc. $76.50 (Radio repair)
   Office Depot $133.95 (Office Supplies-copy paper & note pads)
   Two Generations Boutique $641.00 (Uniforms-26shirts)

Municipal Emergency Services $86.85 (Firefighting Equip.-Nose Cup for air pack)

Income: Woodmere Dev. $500.00(July)

MUD#5 $611.44 (June)

Margie Krenek $100.00 (Donation in memory of D.Whitaker, Jimmy Dean's mother)

Pleak V.F.F.A. $974.96 (reimbursement for the computer obtained through a Texas Forestry Grant)

Designing Techniques(Duran's) $460.00 (Donation)

Ft.Bend Co. Farm Bureau $500.00 (Donation)

Cindi Dean $50.00 (Donation)

3. **Council to discuss and accept the financial reports.**

Brenda Jaynes made the motion to accept the financial reports as presented. Joanne McRae made the second and the motion carried by a unanimous vote.

4. **Public comments from Village Citizens-No action can be taken.**

None

5. **Monthly report from the Fire Department.**

Fire Chief Jerry Gania was present to give the monthly report. They had 1 brush fire, 1 cover assignment for Needville, 2 medical alarms, 14 medical calls and 1 structure fire. Total calls for July are 8 Village calls, 10 ETJ calls and 1 mutual aid. Total calls for July was 19 and 126 calls for the 2014 and at this time in 2013, they had 137. Training is going well.

6. **Monthly report on the progress of the Emergency Service District.**

They had a meeting with the homeowner's association presidents to let them know what is going on so then they can report to their members about the ESD. It was a very good meeting. They will be holding another one on September 24. The maps are done and the descriptions to the attorney for approval. Once the petition is ready for signing, 150 signatures will be needed.

7. **Monthly report on code enforcement.**

Some letters were mailed and had a few responses to start cleaning their property.

8. **Council to discuss and take action on approving the final plat on Briarwood Crossing Section 3 submitted by R. G. Miller Engineers, Inc. recommended by the Planning Commission.**

Joanne McRae made the motion to approve the final plat on Briarwood Crossing Section 3 submitted by R. G. Miller Engineers, Inc. recommended by the Planning Commission. Al Warnasch made the second and the motion carried by a unanimous vote.

9. **Council to discuss and take action on approving the final plat on Briarwood Crossing Section 4 submitted by R. G. Miller Engineers, Inc. recommended by the Planning Commission.**

Joanne McRae made the motion to approve the final plat on Briarwood Crossing Section 4 submitted by R. G. Miller Engineers, Inc.

recommended by the Planning Commission. Al Warnasch made the second and the motion carried by a unanimous vote.

10. **Travis Tanner to give a presentation and proposal for zoning in the Village of Pleak.**

Travis Tanner is a certified planner with ten years' experience in completing similar tasks. He has a master's degree in planning and has worked for 3 cities in the area. He has completed zoning ordinance amendments in Sugar Land and a more comprehensive zoning ordinance update for the City of Webster. He is currently serving as Director of Community Development for the City of Rosenberg. He proposed a budget of $5,000.00 to complete this project and it would probably take at least 6 months to complete the process.

11. **Council to discuss and approve the Interlocal Project Agreement providing assistance by reconstructing and asphalting 4823 linear feet on Saddle Drive for $16,000.00.**

Brenda Jaynes made the motion to approve the Interlocal Project Agreement providing assistance by reconstructing and asphalting 4823 linear feet on Saddle Drive for $16,000.00. Al Warnasch made the second and the motion carried by a unanimous vote.

12. **Council to discuss and approve the revised Emergency Management Basic Plan effective immediately and supercedes all previous editions.**

Wade Goates made the motion to approve the revised Emergency Management Basic Plan effective immediately and supercedes all previous editions. Joanne McRae made the second and the motion carried by a unanimous vote.

13. **Council to discuss and take action on scheduling a special meeting to hear a second presentation and proposal for zoning in the Village of Pleak.**

Michael John made the suggestion to hear the second presentation and proposal for zoning at the workshop to be scheduled on September 3, 2014, and then after the presentation move on with the council workshop. Brenda Jaynes agreed that this would be good. Everyone agreed.

14. **Council to discuss scheduling the next workshop for September.**

The next workshop is scheduled for September 3, 2014 at 7 p.m.

15. **Adjournment.**

Brenda Jaynes made the motion to adjourn. Wade Goates made the second and the motion carried by a unanimous vote.

Approved By:

Larry Bittner

Mayor Larry Bittner

Submitted By:

Ruth Elster

Ruth Elster, City Secretary