



**VILLAGE OF PLEAK
REGULAR COUNCIL MEETING
JULY 20, 2022
MINUTES**

The Board of Aldermen of the Village of Pleak, Texas met in Regular Session, open to the public, on July 20, 2022, started at 7:00 p.m. in the Pleak Village Hall located at 6621 FM 2218 South, Richmond, Texas. Council members present Mayor Larry Bittner, Michael John, Wade Goates & Sophia Rico. Mayor Larry Bittner opened the meeting with a prayer and the Pledge of Allegiance.

1. **Presentation of the annual audit for the Village of Pleak and the Village of Pleak Volunteer Fire Department for the fiscal year 1-1-2021 to 12-31-2021 by Scott Stephenson.**

Scott Stephenson was unable to attend this meeting and present the annual audit.

2. **Council to discuss and take action on the annual audit for the Village of Pleak and the Village of Pleak Volunteer Fire Department for the fiscal year 1-1-2021 to 12-31-2021 by Scott Stephenson.**

No Action was taken.

3. **Council to discuss and take action on a Sign Permit Application for the FBC ESD #6 Fire Station at 6400 Hwy 36 Rosenberg, TX 77471.**

Michael John made the motion to approve the Sign Permit Application for the FBC ESD #6 Fire Station at 6400 Hwy 36 Rosenberg, TX 77471. Sophia Rico made the second and the vote was unanimous.

4. **Council to discuss and take action on a variance request from Woodmere Development Company, Developer of the master planned community Briarwood Crossing relating to the required Village of Pleak Subdivision Design Standards relating to minimum lot size and width.**

Sophia Rico made the motion to approve the variance request from Woodmere Development Company to reduce the lot sizes from 55ft to 45ft in the east side of Briarwood Crossing (see attached map). Michael John made the second and the vote was unanimous.

5. **Council to discuss and take action on the Briarwood Crossing Section 12 Final Plat submitted by Troy Nixon with R. G. Miller.**

Wade Goates made the motion to conditionally approve Briarwood Crossing Section 12 Final Plat Submitted by Troy Nixon with R.G. Miller Engineers based on the review notes submitted by City Engineer Richard Stolleis. Sophia Rico made the second and the vote was unanimous.

6. Council to discuss and take action on the Briarwood Crossing Section 16 Final Plat submitted by Troy Nixon with R. G. Miller.

Sophia Rico made the motion to conditionally approve Briarwood Crossing Section 16 Final Plat submitted by Troy Nixon with R.G. Miller Engineers based on the review notes submitted by City Engineer Richard Stolleis. Wade Goates made the second and the vote was unanimous.

7. Council to approve or correct the minutes as presented from the June 15, 2022, City Council meeting, and June 22, 2022, Special City Council meeting.

Michael John made the motion to approve the minutes as presented for the June 15, 2022, City Council Meeting and the June 22, 2022, Special City Council meeting. Wade Goates made the second and the vote was unanimous.

8. Presentation of the bank account balances, and monthly bills paid for the Village of Pleak and the bills summary for ESD # 6 for June 1 - 30, 2022.

The City Secretary presented the bank account balances and monthly bills paid for the Village of Pleak and the bills summary for ESD #6 for June 1 – 30, 2022.

9. Council to discuss and take action on the financial reports for June 1 - 30, 2022.

Sophia Rico made the motion to approve the financial reports for June 1 – 30, 2022. Wade Goates made the second and the vote was unanimous.

10. Public comments from Village Citizens - No action can be taken.

No comments were made from the Village Citizens.

11. Monthly report from the Fire Department and ESD # 6.

Asst. Fire Chief Daryl Schmidt gave the monthly report for June 2022. The Fire Department had 55 calls for the month with Mondays being the busiest day and with an average response time of 8min and 29sec.

12. Council to discuss and take action on where to deposit funds received from the County Assistance District.

The Council discussed about where to deposit the funds received from the County Assistance District 12 and there was a consensus to deposit the money into the New First Infrastructure account.

13. **Council to discuss and take action on AN ORDINANCE OF THE VILLAGE OF PLEAK, TEXAS LEVYING AD VALOREM TAXES IN THE AMOUNT OF \$0.25 PER \$100.00 VALUATION OF PROPERTY FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE VILLAGE OF PLEAK: PROVIDING FOR OPEN MEETINGS CLAUSE AND PROVIDING FOR AN EFFECTIVE DATE OF JANUARY 1, 2023.**

Michael John made the motion to approve Ordinance 22-101 for levying ad valorem taxes in the amount of \$0.25 per \$100.00 valuation of property for use and support of the municipal government of the Village of Pleak starting January 1, 2023. Wade Goates made the second and the vote was unanimous.

14. **Council to discuss the Pleak Water System and the preliminary draft of the 2022 Water System Phasing Plan.**

Council discussed the Pleak Water System and the preliminary draft of the 2022 Water System Phasing Plan with City Engineer Richard Stolleis and other guests.

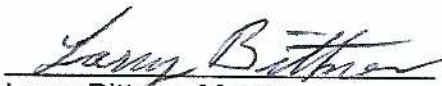
15. **Council to discuss on setting a workshop for August 2022.**

Council discussed on having a workshop on August 3, 2022.


16. **Adjournment.**

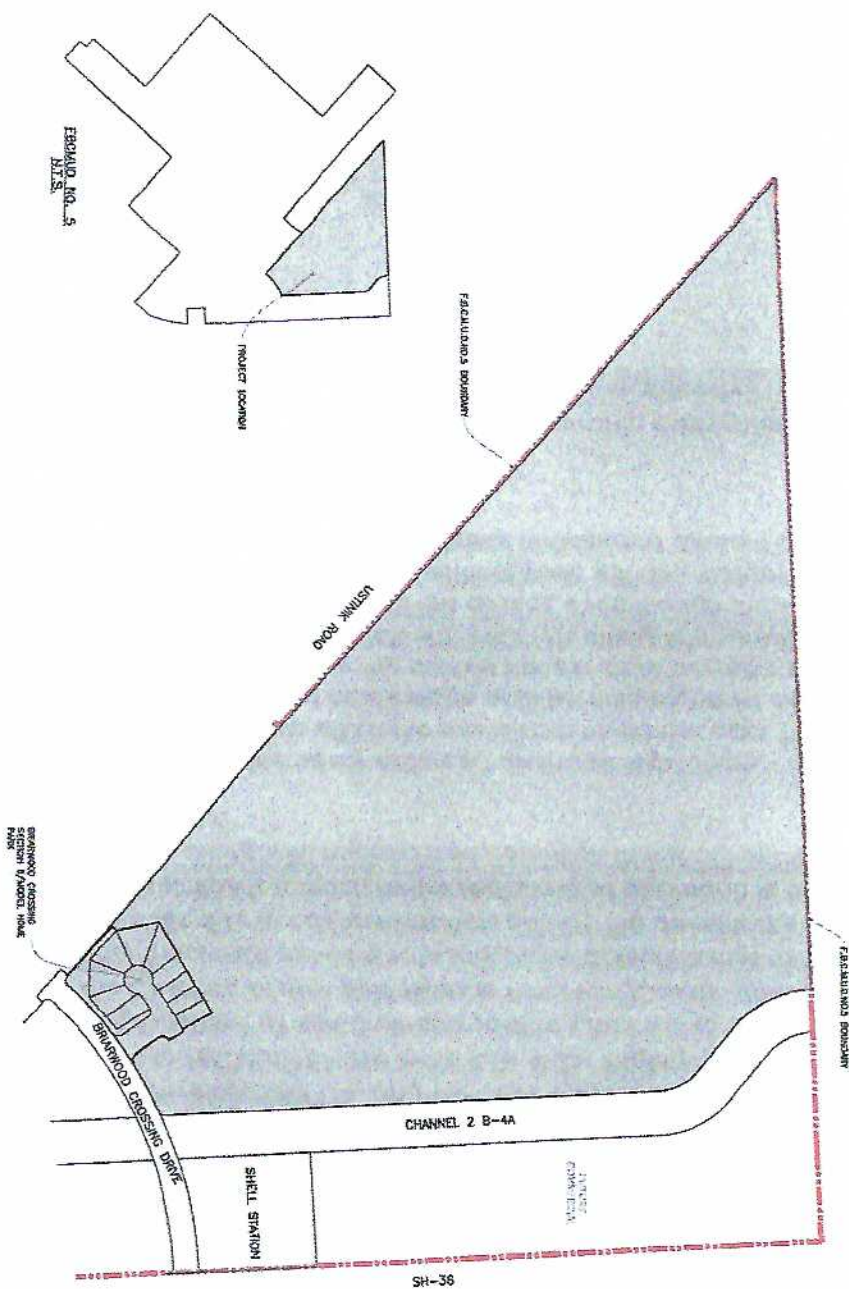
Sophia Rico made the motion to adjourn at 7:52pm. Wade Goates made the second and the vote was unanimous.

Approved by:


Larry Bittner, Mayor

Submitted by:


Erin Walley, City Secretary



F.B.I., D. NO. 5
LOT VARIANCE
EXHIBIT "A"



R.G. Miller
engineers

Monthly Bill Summary
Council Meeting
June 15, 2022
(May Bills)

Bank Accounts	Beginning Balance	Road Tax	Interest	Ending Balance	
New First	\$219,331.35			\$236,355.67	CLFRF Funding \$79468.75
New First Money Mkt Acct Infrastructure	\$113,360.89	\$3,123.12	\$10.10	\$116,494.11	APY .83%
New First CDARS 06239	\$100,026.16		\$2.55	\$100,028.71	(matures 6-16-22) .03% apy
New First CDARS 02394	\$100,015.50		\$1.70	\$100,017.20	(matures 7-21-22) .02% apy
New First CDARS 60254	\$100,014.35		\$1.70	\$100,016.05	(matures 8-11-22) .02% apy
New First CDARS 57819	\$100,012.43		\$1.70	\$100,014.13	(matures 9-15-22) .02%apy
New First CDARS 40872	\$100,010.51		\$1.70	\$100,012.21	(matures 10-20-22) .02%apy
Tex Pool - General	\$116,949.99		\$61.85	\$117,008.84	
Tex Pool - Maintenance/Repair of Roads	\$142,845.62	\$3,123.12	\$76.52	\$146,045.26	
BVSCU Savings Acct.	\$27.83		\$0.01	\$27.84	.10% apy
BVSCU#509(Playground) - 24mo.	\$3,430.11		\$4.23	\$3,434.34	(matures 09-12-23) .50% apy
TDECU Savings	\$0.00			\$5.00	
TDECU CD 8712	\$101,184.87		\$285.68	\$101,470.55	(matures 6-22-22) 1.15% apy
TDECU CD 1388	\$100,896.84		\$284.87	\$101,181.71	(matures 3-22-23) 1.15% apy
New First - Fire Dept	\$56,820.66			\$35,874.41	
New First - Fire Dept/Other	\$6,276.21		\$0.27	\$6,176.48	
Tex Pool - PVFD General Fund	\$5,719.62		\$3.02	\$5,722.64	

MONTHLY BILLS PAID:

Village of Pleak:	Expenses	Income	
City Secretary Salary	\$2,116.13		Gross Pay; Net pay: \$1785.23 (3 Pay Periods)
Payroll Taxes	\$492.77		EFPTS; Employers Contribution \$161.90
Gensolutions LLC	\$271.43		Quarterly Inspection
Leopold Land Management	\$520.00		Grounds Maintenance 4/11, 4/25, 5/10 & 5/23
Comcast Business	\$185.37		Phone & Internet Services 5/7 - 6/6/2022
TXU Energy	\$368.21		Electric Services 3/30 - 4/27/2022
CenterPoint Energy	\$27.85		Gas Services 3/29 - 4/27/2022
Amazon	\$35.06		2 - Flags
Fredicksburg Inn	\$268.94		Hotel for Small Town Mayor Conference
Fort Bend County Animal Services	\$4.00		1 - Duty Call
City of Stafford	\$50.00		2 - Mayor Council Association meeting
Fort Bend County Clerk	\$41.10		Ordinance recording
LaDavid Taylor Janitorial Service	\$300.00		May Cleaning - Village 5/10 & 5/24 / Fire Department 5/24
Kaluza Inc.	\$4,350.00		April Engineering Services - 29 Hours
Fredicksburg Kwik Check	\$58.00		Fuel for Small Town Mayor Conference
Citgo	\$64.95		Fuel for Small Town Mayor Conference
Franchise Fees		\$387.76	MciMetro \$3.15 / Comcast \$181.72 / Southwestern Bell \$202.89
City of Meadows Place		\$75.00	3 - March Mayor Council Association meeting
Crystal Creek Builders, LLC		\$1,146.00	Platinum Gymkhana Preliminary Plat
Fort Bend County		\$1,847.23	Child Safety Fees 2021
CenterPoint Energy		\$3,418.52	Franchise Fees & 1st Quarter Gas Payment
Texas Comptroller of Public Accounts		\$21,861.85	Infrastructure \$3123.12/ Tex Pool Road Maint \$3123.12/ Balance \$15615.61

Hall Rental:	Expenses	Income	
Hall Rentals		\$1,250.00	Rental income 5/7, 5/14, 5/21, 5/28 & 7/3
Hall Rental Deposits		\$300.00	Hall Rental Deposits 7/3, 7/16 & 9/24
Return of Hall Rental Deposits	\$500.00		Return of Deposits 4/30, 5/7, 5/14, 5/21 & 5/28

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JUNE ESD SUMMARY

Bills for: 6/01/2021 - 6/30/2021	Expense	Income	
MAY ENDING BALANCE		\$23,329.56	
ESD EXPENSES:			
Salaries - Duty Crew	\$14,425.34		Gross Pay (2 Pay Periods)
Payroll Expenses	\$1,103.55		Employer's taxes & contribution
TOTAL PAYROLL	\$15,528.89		
DirecTv	\$160.99		Cable Services 5/22 - 6/21/2022
Comcast Business	\$146.67		Phone & Internet Services 5/28 - 6/27/2022
Safety Vision	\$1,000.00		Cameras for Tanker 812 & Rescue 813
IntelliCorp	\$30.60		Background Check
Fort Bend Co. Sheriff's Office	\$1,224.00		2nd Quarter Airtime
AT&T Mobility	\$132.44		FirstNet Services 4/26 - 5/25/2022
Lion Group, Inc	\$436.20		Maintenance & Repairs to Protective Clothing
Lowe's	\$22.40		4 - Pest Glue Traps
Standard Insurance	\$165.06		Duty Crew Insurance - June
Fire Tron	\$135.00		Yearly inspection of fire extinguishers
Lowe's	\$85.88		3 - Bleach & 8 - Water Softner pellets
O'Reilly	\$75.94		4 - Floor Dry & 2 - BlueDef for vehicles 811 & 812
McDonald's	\$62.80		Rehab for a major incident
Standard Insurance	\$174.70		Duty Crew Insurance - July
TNH Technology Corporation	\$977.50		IT Services 6.5hours
FireCompanies.com	\$20.00		Domain Name Registration
Championship Trophies	\$4.00		8 - Accountability Tags
Colonial Life	\$34.86		Volunteer Insurance - July
O'Reilly	\$11.98		2 - Power Steering Fluid - Booster 814
Volunteer Staffing Meals	\$478.46		Meals for Volunteers
	\$20,908.37	\$0.00	JUNE CREDITS
JUNE GRAND TOTAL	\$20,908.37		
JUNE REMAINING BALANCE	\$2,421.19		

ESD QUARTERLY SUMMARY REPORT

Ending Balance 1st Quarter		-\$6,173.83
2nd Quarter Payment		\$72,536.00
	Expenses	Income
April	\$17,562.57	\$1,023.40
May	\$26,493.44	\$0.00
June	\$20,908.37	\$0.00
Balance End of 2nd Quarter	\$64,964.38	\$67,385.57
Starting Balance for 3rd Quarter		\$2,421.19