



**VILLAGE OF PLEAK
REGULAR COUNCIL MEETING
AUGUST 16, 2023
MINUTES**

The Board of Aldermen of the Village of Pleak, Texas met in Regular Session, open to the public, on August 16, 2023, started at 7:02 p.m. in the Pleak Village Hall located at 6621 FM 2218 South, Richmond, Texas. Council members present Mayor Larry Bittner Alderman's Michael John, Wade Goates, Wayne Kelley, and Alex Gutierrez. Mayor Larry Bittner opened the meeting with a prayer and the Pledge of Allegiance.

- 1. Presentation of the annual audit for the Village of Pleak and the Village of Pleak Volunteer Fire Department for the fiscal year 1-1-2022 to 12-31-2022 by Scott Stephenson.**

Scott Stephenson presented the 2022 Fiscal Year Budgets for the Village of Pleak and the Pleak Volunteer Fire Department.

- 2. Council to discuss and take action on the annual audit for the Village of Pleak and the Village of Pleak Volunteer Fire Department for the fiscal year 1-1-2022 to 12-31-2022 by Scott Stephenson.**

Wade Goates made the request to postpone this item so that the new council members could review the audits. After discussion with the new members of the council Wade Goates withdrew his request. Wade Goates made a motion to approve the 2022 annual audits for the Village of Pleak and the Pleak Volunteer Fire Department presented by Scott Stephenson. Micheal John seconded the motion, and the vote was unanimous.

- 3. Council to approve or correct the minutes as presented from the July 19, 2023, City Council Meeting and the August 2, 2023, Budget Workshop.**

Wayne Kelley made the motion to approve the minutes as presented for the July 19, 2023, City Council meeting and the August 2, 2023, Budget Workshop. Alex Gutierrez seconded the motion, and the vote was unanimous.

- 4. Presentation of the bank account balances, and monthly bills paid for the Village of Pleak and the bills summary for ESD # 6 for July 1 - 31, 2023.**

The City Secretary presented the bank account balances and monthly bills paid for the Village of Pleak and the bills summary for ESD #6 for July 1 – 31, 2023.

- 5. Council to discuss and take action on the financial reports for July 1 - 31, 2023.**

Wade Goates made the motion to approve the July 1 – 31, 2023 Financial Reports. Alex Gutierrez seconded the motion, and the vote was unanimous.

6. Public comments from Village Citizens - No action can be taken.

No public comments were made from the Village Citizens.

7. Council to discuss and take action on the City Secretary pay raise.

Alex Gutierrez made the motion to give the City Secretary a .50cent pay raise and bring the pay to \$17.50 an hour. Wayne Kelley seconded the motion, and the vote was unanimous.

8. Council to adopt the Village of Pleak 2023 - 2024 fiscal year budget.

Michael John made the motion to adopt the 2023-2024 fiscal year budget for the Village of Pleak. Wade Goates seconded the motion, and the vote was unanimous.

9. Council to discuss and take action on the Fire Department pay raise.

Michael John made the motion to give the Fire Department a .50cent pay raise. This brings the pay for the Fire Chief to \$17.00, Asst. Fire Chief \$16.50 and Firefighters to \$16.00 an hour. Alex Gutierrez seconded the motion, and the vote was unanimous.

10. Council to adopt the Village of Pleak Fire Department 2023 - 2024 fiscal year budget.

Wayne Kelley made the motion to adopt the 2023-2024 fiscal year budget for the Pleak Fire Department. Alex Gutierrez seconded the motion, and the vote was unanimous.

11. Council to discuss, consider and select Engineering Service Provider to complete project implementation for the American Rescue Plan Act (ARP Act) funding administered by the U.S. Department of the Treasury, other Federal or State Agency.

Alex Gutierrez made the motion to select Kaluza Inc. to be the Engineering Service Provider to complete the project implementation for the ARPA funding administered by the U.S. Department of the Treasury, other Federal and State Agency. Wade Goates seconded the motion, and the vote was unanimous.

12. Monthly report from the Fire Department.

Fire Chief Jordan Blegen gave the monthly report for July 2023. The Fire Department had 64 calls for the month with Wednesdays being the busiest day and with an average response time of 9min and 9sec.

13. Council to discuss setting up a Workshop for September 2023.

The City Secretary advised the council that there would be a special meeting on September 6, 2023, and there could be a possible workshop also.

14. Announcements.

The City Secretary announced that the Fort Bend County Mayor Council Association meeting was coming up in Richmond.

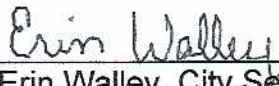
15. Adjournment.

Wade Goates made the motion to adjourn at 7:41pm. Alex Gutierrez second the motion, and the vote was unanimous.

Approved by:


Larry Bittner, Mayor

Submitted by:


Erin Walley, City Secretary