



**VILLAGE OF PLEAK  
REGULAR COUNCIL MEETING  
APRIL 16, 2025  
MINUTES**

The Board of Aldermen of the Village of Pleak, Texas met in Regular Session, open to the public, on April 16, 2025, started at 7 pm in the Pleak Village Hall located at 6621 FM 2218 South, Richmond, Texas. Council members present Mayor Larry Bittner, Alderman's Michael John, Sophia Rico, Wayne Kelley, and Alex Gutierrez. Mayor Larry Bittner opened the meeting with a prayer and the Pledge of Allegiance.

**1. Council to approve or correct the minutes as presented from February 19, 2025, City Council Meeting.**

Sophia Rico made a motion to approve the minutes as presented from the February 19, 2025, City Council Meeting. Wayne Kelley seconded the motion and was unanimously approved.

**2. Present, discuss, and Council to take action on the February and March financial reports.**

Michael John made a motion to approve the February and March financial reports. Alex Gutierrez seconded the motion and was unanimously approved.

**3. Public comments from Village Citizens - No action can be taken.**

No public comments were made from the Village Citizens.

**4. Council to discuss and take action on Village of Pleak Water Plant No. 1 phase 1 pay applications estimate No. 5 certified by RGME.**

Wayne Kelley made a motion to approve Pay Estimate No. 5 for the Village of Pleak Water Plant No. 1 Phase 1. Alex Gutierrez seconded the motion and was unanimously approved.

**5. Council to discuss and take action on an engagement letter from Heather Delso from Seidel Schroeder for Auditing Services.**

Sophia Rico made a motion to approve the engagement letter from Heather Delso from Seidel Schroeder for Auditing Services. Michael John seconded the motion and was unanimously approved.

**6. Council to discuss and take action on acquiring IT services from Henry Ngo with TNH Technology.**

Alex Gutierrez made a motion to acquire IT services from Henry Ngo with TNH Technology. Sophia Rico seconded the motion and was unanimously approved.

**7. Council to discuss and take action on a change order from Patron Construction for the front entry project.**

Sophia Rico made a motion to pay the change order from Patron Construction for the front entry project in the amount of \$8375.00. Alex Gutierrez seconded the motion and was unanimously approved.

**8. Council to discuss and take action on a quote from TEXACLEAN for roof repair and demolishing for the fire department roof training apparatus.**

Wayne Kelley made a motion to approve a quote from TEXACLEAN for roof repair and demolishing for the fire department roof training apparatus in the amount of \$1350.00. Sophia Rico seconded the motion and was unanimously approved.

**9. Council to discuss and take action on a quote from TEXACLEAN for the painting of the conference room/filing room.**

Michael John made a motion to approve a quote from TEXCLEAN for the painting of the conference room/filing room in the amount of \$1565.00. Alex Gutierrez seconded the motion and was unanimously approved.

**10. Council to discuss and take action on the future of the mobile building.**

Michael John made a motion to take no action on the mobile building. Wayne Kelley seconded the motion and was unanimously approved.

**11. Announcements.**

It was the last council meeting for Mayor Larry Bittner who served 14 years as Mayor and 4 years as Alderman. Mayor Bittner talked about all the changes and growth of Village of Pleak through his 18 years of service to the Village.


**12. Council to discuss setting up a Workshop for May 2025.**

No workshop was set for May.

**13. Adjournment.**

Sophia Rico made a motion to adjourn the meeting at 7:47 p.m. Alex Gutierrez seconded the motion and was unanimously approved.

Approved by:

  
Michael John, Mayor

Submitted by:

  
Erin Walley, City Secretary