



**VILLAGE OF PLEAK
REGULAR COUNCIL MEETING
NOVEMBER 19, 2025
MINUTES**

The Board of Aldermen of the Village of Pleak, Texas met in Regular Session, open to the public, on November 19, 2025, started at 7:00 p.m. in the Pleak Village Hall located at 6621 FM 2218 South, Richmond, Texas. Council members present Mayor Michael John, Alderman's Wade Goates, Wayne Kelley, Alex Gutierrez & Damon Kuhn. Mayor Michael John opened the meeting with a prayer and the pledge of allegiance.

- 1. Council to have a discussion and possible action to amend the previously adopted Tax Rate Hearing meeting minutes from the City Council meeting on October 15, 2025, about the Tax Rate Hearing held on September 17, 2025.**

Wayne Kelley made the motion to approve the amended minutes from the September 17, 2025, Tax Rate Hearing. Alex Gutierrez seconded the motion and was unanimously approved.

- 2. Council to approve or correct the minutes as presented from October 15, 2025, City Council Meeting.**

Wayne Kelley made the motion to approve the October 15, 2025, City Council meeting minutes as presented. Damon Kuhn seconded the motion and was unanimously approved.

- 3. Present, discuss, and Council to take action on the October financial reports.**

Wade Goates made the motion to approve the October financial reports. Alex Gutierrez seconded the motion and was unanimously approved.

- 4. Public comments from Village Citizens - No action can be taken.**

No public comments were made from Village Citizens.

- 5. Council to discuss and take action on the Audit Engagement letter from Seidel Schroeder for fiscal year end 2025.**

Damon Kuhn made the motion to approve the Audit Engagement letter from Seidel Schroeder for fiscal year end 2025. Alex Gutierrez seconded the motion and was unanimously approved.

- 6. Council to discuss and take action on the Hall Rental Deposits.**

Alex Gutierrez made the motion to raise Hall Rental Deposits to \$250.00 dollars. Damon Kuhn seconded the motion and was unanimously approved.

7. Council to discuss and take action on the appointment of a director for the Fort Bend Subsidence District.

Wayne Kelley made the motion to reappoint Linda Harnist to the Fort Bend Subsidence District. Alex Gutierrez seconded the motion and was unanimously approved.

8. Council to discuss and take action on a sign permit application for Greater Power Baptist Church.

Damon Kuhn made the motion to approve the sign permit application for Greater Power Baptist Church with the stipulation of the base being 18in and the screen only changing once every 24hours. Wayne Kelley seconded the motion and was unanimously approved.

9. Council to have a discussion about the employee handbook.

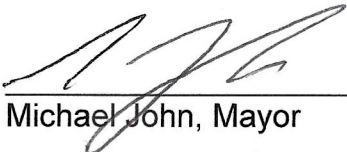
Council discussed creating an employee handbook with City Attorney Heather Cook. The Employee handbook will be discussed more at the December 3, 2025, Council Workshop.

10. Announcements.

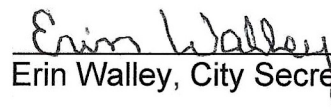
Mayor John announced that next workshop will talk about the employee handbook and new and current laws that affect the Village of Pleak.

11. Council to discuss setting up a Workshop for December 2025.

A Council Workshop was scheduled for December 3, 2025.



Michael John, Mayor



Erin Walley, City Secretary